



CENTRAL STUDENTS' COMMITTEE CONSTITUTION



Commission scolaire
Lester-B.-Pearson

Article I: Name

- 1.1 The name of this student organization shall be the “Central Students’ Committee”
- 1.2 The official acronym to be used for the Central Students’ Committee shall be “CSC”

Article II: Mandate

- 2.1 To act on issues and interests that concern the students of the Lester B. Pearson School Board.
- 2.2 To improve communication between the school and the community by encouraging free exchange of ideas.
- 2.3 To explore solutions that will produce an enriched school environment.
- 2.4 To develop student leadership skills.
- 2.5 To represent the students of the Lester B. Pearson School Board to the Council of Commissioners as a consultative group.
- 2.6 To speak and act on behalf of the student population of the Lester B. Pearson School Board to any parties who request information for any reasonable purpose.

Article III: Composition

- 3.1 School Representatives: Two (2) to three (3) representatives from each secondary school within the Lester B. Pearson School Board. For purposes of voting, each school is allocated one vote.
- 3.2 Two (2) Commissioners as selected by the Council of Commissioners.
- 3.3 The Director of Secondary Schools or his/her delegate shall act as the administrative liaison.
- 3.4 The commissioners and administrative liaison, as well as past members of the CSC, may participate in the discussions but may not vote.

Article IV: Executive Committee

- 4.1 The Executive Committee of the CSC shall be: the Chairperson, Vice-Chairperson, Treasurer and Secretary.
- 4.2 Each member of the Executive Committee shall be elected by the CSC for a period of one academic year, at its first meeting of the school year.

Article V: Duties of the Committee

5.1 Executive Committee

5.1.1 Chairperson

- To be the official spokesperson for the Committee.
- To represent and communicate the best interests of the students of the Lester B. Pearson School Board to all organizations.
- To call general or special meetings.
- In consultation with the administrative liaison, to prepare the agenda for each meeting no less than three (3) days prior to each meeting.
- In addition to his/her vote as school representative, the Chair provides the casting vote.
- To assure that all official CSC documentation/correspondence be written properly and verified with the administrative liaison.

5.1.2 Vice-Chairperson

- To assist the Chair as required
- To assume all duties and responsibilities of the Chairperson in his/her absence or when he/she is for some reason unable to act as Chairperson.

5.1.3 Treasurer

- To maintain a record of all financial reports and transactions of the Committee and report to the Committee on a regular basis.

5.1.4 Secretary

- To maintain a file of the minutes.
- To perform written tasks as requested by the Committee.

5.2 School Representatives

- Represent their respective school by reflecting the opinion of students in their school.
- Attend all meetings unless absence is announced to Chairperson and Secretary without undue delay.

Article VI: Neglect of Duty

- 6.1 Should any member of the CSC miss three (3) consecutive meetings without justification, the Chairperson will inform them that have been relieved of their duties. Notice will be sent to their principal informing them that a seat on the committee has been liberated, and they may send a new representative on behalf of their school.

Article VII: Meetings

- 7.1 Dates and reminders will be posted on the First Class email system, and;
- 7.2 Regular meetings will be held at the LBPSB building at 1925 Brookdale Ave, Dorval, on Saturdays at 10:00 am.
- 7.3 There will be a minimum of 5 meetings per year.
- 7.4 The first regular meeting of the year will be held prior to the end of September. No Committee action may be voted upon should there be a quorum (half the Committee plus one member is absent).
- 7.5 Quorum is established at 50% plus one of the number of participating schools.

Article VIII: Amendments

- 8.1 Proposed amendments to this Constitution are to be submitted to the Secretary one (1) month prior to the next meeting.
- 8.2 The Secretary will circulate the proposed amendments to the Committee members immediately.
- 8.3 The amendment requires a two-thirds (2/3) vote of the members present at the Committee meeting to be ratified.